

**EDEN PARK ACADEMY**

Parent name.....

Children’s names.....

**MY CHILD AT SCHOOL**

**We are introducing Bromcom -My Child at School (MCAS) with immediate effect to our families.**

It is an online portal for parents/carers that allows online payments to be made this will help keep everyone safe by minimise cash and cheque handling. *Please note cash payments are still permitted but the school is moving towards being cashless.*

At present the system is set up to pay for school meals and nursery sessions, as clubs and trips begin, they will be added on as well as other functions.

Through the system you can also amend your contact information such as your telephone, email and address, as well as messaging the school directly.

You can access the login through the website [www.mychildatschool.com](http://www.mychildatschool.com) and this link is also displayed on the school’s own website home page by clicking on the image below.



The following information is required when logging in for the first time. Please ensure this is kept safe until you have changed your password.

The school ID is 11859

Username .....

Activation Code .....

We have set our system up for the Parent/Carer who is the Priority 1 contact for the child, please let us know if that requires amending.

Please can we ask everyone to download and log onto MCAS as soon as possible. Please ask at the Office if you have any concerns.

**Email messages**

Last term the school began sending essential email messages to parents. There are still a few families for who we do not have an email address. We would be grateful if they could be given to the Office or changed through MCAS. This will reduce the amount of paper issued and allow us to communicate with everyone more quickly. Thank you!